

## Report of the Chair

### Scrutiny Programme Committee – 9 November 2015

#### CABINET MEMBER QUESTION SESSION

<b>Purpose</b>	To enable the committee to question Cabinet Members on their work. The committee's questions will broadly explore priorities, actions, achievements and impact in relation to areas of responsibility.
<b>Content</b>	The following Cabinet Member will appear before the committee to participate in a question and answer session: <ul style="list-style-type: none"><li>• Councillor Clive Lloyd – Cabinet Member for Transformation &amp; Performance</li></ul>
<b>Councillors are being asked to</b>	<ul style="list-style-type: none"><li>• Question the Cabinet Member on relevant matters</li><li>• Make comments and recommendations as necessary</li></ul>
<b>Lead Councillor(s)</b>	Councillor Mary Jones, Chair of the Scrutiny Programme Committee
<b>Lead Officer(s)</b>	Dean Taylor, Director – Corporate Services
<b>Report Author</b>	Brij Madahar, Scrutiny Coordinator Tel: 01792 637257 E-mail: <a href="mailto:brij.madahar@swansea.gov.uk">brij.madahar@swansea.gov.uk</a>

#### 1. Introduction

- 1.1 One of the most important roles that scrutiny carries out is holding the council's cabinet to account. The cabinet is made up of the Leader and 9 additional councillors, appointed by the Leader, who are allocated specific responsibilities.
- 1.2 By acting as a 'critical friend' scrutiny has the opportunity to challenge the cabinet and individual cabinet members on their actions and monitor performance in relation to their areas of responsibilities.
- 1.3 Cabinet Member Question Sessions have become a feature of committee meetings over the past 2 years. At least one cabinet member is scheduled to appear at each committee meeting, ensuring all 10 Cabinet Members appear before the committee over the course of a year, in order to ask questions on their work. Questions will focus on their priorities, actions, achievements and impact.

## 2. Cabinet Member Question Session – 9 November

2.1 The following Cabinet Member will appear before the committee:

- a) Councillor Clive Lloyd – Cabinet Member for Transformation & Performance

Within this Cabinet portfolio, Councillor Lloyd is responsible for:

- a. Communications & Engagement;
- b. Legal & Democratic Services;
- c. Commercial Services;
- d. Financial Services;
- e. Human Resources / Organisational Development (HR/OD);
- f. Customer Contact;
- g. Scrutiny;
- h. Risk & Resilience;
- i. Member Development;
- j. Sustainable Swansea – Fit for the Future;
- k. Future Generations;
- l. Sustainable Development;
- m. Health & Safety Policy;
- n. Commissioning Organisation;
- o. Demand Management Strategy;
- p. Finance Performance and Budget Cycle
- q. Lead elements of Sustainable Swansea.

2.2 The Cabinet Member has provided some 'headlines' in relation to portfolio objectives to help the committee focus on priorities, actions, achievements and impact (see **Appendix 1**).

## 3. Approach to Questions

3.1 At the Cabinet Member Question Sessions the committee will generally ask cabinet members about:

- priorities / objectives
- specific activities and achievements, progress against policy commitments, key decisions taken, and impact / difference made
- headlines on the performance of services and the key targets monitored to measure improvement and success
- their engagement with service users / public and what influence this has had
- what they hope to achieve over the next 12 months and challenges (e.g. resources / budget)
- key decisions they are expecting to take to Cabinet over the next year
- interactions with scrutiny over the last year, and whether there is any specific scrutiny activity they would welcome

3.2 Cabinet Members will be invited to make introductory remarks before taking questions from the committee. Following the session the chair will write to the Cabinet Member in order to capture the main issues discussed, views expressed by the committee, and any actions for the Cabinet Member to consider.

3.3 If the committee wishes to conduct more detailed scrutiny of any of the issues raised during this item then this should be agreed through the normal work planning process and planned for a future meeting. This will also allow proper time for preparation.

#### **4. Previous Correspondence with Councillor Lloyd**

4.1 The committee last met with Councillor Lloyd in April 2015.

Amongst the issues discussed over the last year included:

- Corporate Culture,
- Sustainable Swansea
- Commercialism
- ICT / Digital Inclusion
- Sustainable Development.

The actual correspondence with Councillor Lloyd relating to the April meeting is attached as the committee may wish to follow up on these issues, as necessary.

4.2 Other contact with scrutiny over the last year:

- Service Improvement & Finance Scrutiny Performance Panel (regular correspondence)
- Sustainability Scrutiny Working Group (June 2015)

#### **5. Other Questions**

5.1 For each Cabinet Member Q & A Sessions the committee invites members of the public and other scrutiny councillors (not on the committee) to suggest questions.

5.2 On this occasion no questions were received.

#### **6. Legal Implications**

6.1 There are no specific legal implications raised by this report.

#### **7. Financial Implications**

7.1 There are no specific financial implications raised by this report.

Background Papers: None

Legal Officer: Wendy Parkin  
Finance Officer: Paul Cridland